

TOWN OF LLOYD TOWN BOARD

WORKSHOP MEETING

MAY 1, 2019

Present: Supervisor Paul Hansut
Councilmember Leonard Auchmoody
Councilmember Michael Guerriero
Councilmember Joseph Mazzetti

Also present: Sean Murphy, Attorney
Rosaria Peplow, Town Clerk

Absent: Councilmember Claire Winslow

5:00 PM – Supervisor opened the meeting and asked Rosaria Peplow, Town clerk to lead the Pledge of Allegiance.

Supervisor asked everyone to give Rosalie a round of applause as she retires, in appreciation of her years of service.

Rosaria Peplow thanked everyone for their kindness.

1. REPORTS

Finance – Karen McPeck, Bookkeeper to the Supervisor

AUD (Annual Update Document) summary

GENERAL

There is \$1.3 million in assigned unappropriated fund balance in the General fund:

Already have moved:

\$375,000 to capital projects for BSHL W/S extension grant

\$350,000 for remaining RT West payments

\$ 20,198 for new Building Dept vehicle

\$745,198 Total moved

Brings fund balance to \$645,233

Other projects coming that will need start up or matching funds:

Rail Trail resurfacing

Sidewalk projects

Having a decent fund balance allows the Town to do projects without short term financing, saving the tax payers closing costs and interest payments.

One of the unofficial results of the State Comptrollers audit is that The Town Board needs to implement a Fund Balance policy to give guidelines on the balance to keep in each fund.

HIGHWAY

There is \$237,138 assigned unappropriated fund balance in Highway fund.

This is less than last year because in 2018, \$161,318 was spent out of the fund balance for a Heavy-Duty Dump truck (April 2017 reserve to purchase, Aug 2018 reserve to transfer funds).

WATER

There is \$685,133 assigned unappropriated fund balance in Water (O&M and Debt).

Already using \$236,750 to pay for Grove/Main St water main project leaving \$448,383, some of which will be added to Maintenance reserve.

SEWER

There is \$637,127 assigned unappropriated fund balance in Sewer (O&M and Debt).

The Town needs to set up Reserve accounts for I&I, which we have been budgeting for since 2017, and set up maintenance reserve account with some of these funds.

*BANKING – McPeck said she has been approached by Riverside Bank and Green County Commercial Bank, who are trying to reach out to municipalities. Green County has everything we currently have with better rates. They include online banking, deposit machine, free checks, no fees. I will add a resolution for the regular meeting to include them in our available banking.

May 1, 2019

***EMPLOYEE CONTRACTS**

Dispatcher contract expired 12/31/2018

PBA contract expires 12/31/2019

CSEA contract expires 12/31/2019

Without these contracts settled, there are very few salary calculations that can be done for the 2020 budget. If these contracts are not settled by September there is a risk that the new rates will not be in the budget for 2020.

*Highland Fire District agreement expires 12/31/2021 (only two more bond payments on police dept).

*Retirement system is currently changing their online system. It has completely overhauled their system and way of reporting. In the long run it will be much better, but there will be a period of transition that will take some attention.

Assessor – Jennifer Mund

Mund reported that the Tentative assessment roll has been filed and is available in my office and online for people interested in reviewing it.

Change of assessment notices are going out tomorrow. Most of the changes are small to move people back to 100%. There are some larger changes for some properties now that the sales pool supports greater increases in some areas.

Grievance Day is scheduled for Tuesday, May 28th 2019. Hours are 4 PM – 8 PM as in previous years. I recommend that anyone who has a question regarding their assessment contact the office prior to attending grievance for forms and information.

The next month will be busy with office traffic and grievance.

Supervisor added that Jen will be leaving the Town of Lloyd and has put together a list of what she thinks would be the qualifications for a new Assessor. The Town will be advertising the position on the New York State Assessors site.

Building & Zoning Department – David Barton

Not present

Dog Control – Andrew McKee

Not present

Highway – Superintendent Richard Klotz

Not present

Justice – Eugene Rizzo/Terry Elia

Police – Chief Daniel Waage

PATROL ACTIVITIES:

CALLS FOR SERVICE-----1135

OTHER/PUBLIC SERVICE-----363

ACCIDENTS-----42

TICKETS (PARKING/UTT' S) -----(0 parking) (47 UTT'S)

ARRESTS-----47

FOOT PATROL-----HAMLET (OFFICER/SGT) -----Approx. 180 hrs.

SCHOOLS (OFFICERS/SGT)----Approx. 7 hrs.

FOOT PATROL-----HAMLET (CHIEF/LT.)-----Approx.3 hrs.

SCHOOLS (CHIEF/LT.)-----Approx. 3 hrs.

April 30th - Chief Waage presented at the Highland Elementary School Junior Achievement Assembly.

April 29th -Lloyd Police arrested a 19-year-old Albany man and charged him with felony Burglary 2nd degree, felony Grand Larceny 4th degree, felony Forgery 2nd degree, felony Tampering with Physical Evidence, Criminal Trespass 2nd degree and Criminal Impersonation 2nd degree. Lloyd Police responded to a report of a burglary in progress to an apartment on Haviland Road. The 19-year-old Albany man was found a short time later in the area of the apartment and was taken into custody without incident. He was also found to be wanted on a Violation of Probation arrest warrant from the City of Albany Police Department. He was arraigned before Town of Lloyd Judge Elia and remanded to the Ulster County Jail on \$10,000 cash bail or \$20,000 insurance bond and due back in the Town of Lloyd Court on May 02, 2019.

April 24th - Chief Waage instructed on the topics of Community Policing and Traffic Stops for the Lloyd Police Civilian Police Academy.

April 24th - members of the Town of Lloyd Police Department provided a "Ride Along" for the students of the Highland Central School District's Flex Class / Special Olympic Team.

May 1, 2019

April 20th -Lt. Janso visited the senior citizens on the departments project care program for Easter and gave them Easter plants/flowers and Easter chocolates.

April 17th -Ulster County District Attorney's Office, Chief Assistant Michael J. Kavanagh and ADA Lisa Bondarenka instructed on the topics of case preparation and prosecution for the Lloyd Police Civilian Police Academy.

April 15th - Officer John Zani was given an award for being the 2018 Ulster County's STOP DWI Second Place Municipal Top Cop Award Recipient.

April 12th - Lt. Janso and members of the Police Department donated \$200 to the Ulster County Community Highland Outreach to help purchase Easter baskets for the children in the community. With the donation Ulster County Community Highland Outreach was able to make and distribute over 20 Easter baskets to local boys and girls for Easter.

April 10th - Detective Maggie Waage (Ulster County Sheriff's Office) presented on the topic of Crimes against Children to the Lloyd Police Civilian Police Academy.

April 9th - Lloyd Police - Cops & Coffee took place at Vignetto Cafe.

April 6th - members of the Town of Lloyd Police Department joined members of the Town of New Paltz Police Department, New York State Police, Ulster County Sheriff's Office and SUNY New Paltz Police Department for "A Hero for Heroes" Special Olympic Event at the Highland High School. Participants had an opportunity to interact with members of law enforcement and then close the day out with an obstacle course competition. Officer Burns escorted her Special Olympic partner through the obstacle course.

April 5th -Town of Lloyd Police investigated a one car fatal motor vehicle accident that occurred on Rt. 9w in Highland at approximately 11:22 AM. A 79-year-old Milton man was travelling northbound on Rt. 9w in a 1999 Dodge Dakota pickup truck when he lost control and crossed over the southbound lane of Rt. 9W and crashed into a vacant building. He was extricated from the vehicle by Highland Fire Dept. and was transported to Mid-Hudson Regional Hospital by Mobil Life Ambulance where he was pronounced deceased. Lloyd Police was assisted at the scene by Highland Fire Department, New York State Police, Mobile Life Service and the Town of Lloyd Building Dept.

April 3rd - Chief Waage instructed on the topic of Civilian Response to an Active Shooter to the Lloyd Police Civilian Police Academy.

April 2nd - Members of the Town of Lloyd Police Department joined children from the community playing tag and other ball games. At the conclusion of the evening, we handed out Easter Eggs with candy inside to the children in attendance. The Lloyd Police - Youth Rec League is co-sponsored by the Highland Rotary Club.

April 2nd - Lloyd Police and the New York State Police responded to the Bridgeview Plaza, Dunkin Donuts for a welfare check concerning a subject that was locked in the bathroom and wasn't responding. This agency forcibly gained access to the bathroom and found a twenty-four-year-old male unconscious and unresponsive from a heroin overdose on the floor. Lloyd Police Officers (Lt. Janso, Sgt. Roloson) administered four doses of Narcan and the twenty-four-year-old Highland man was revived and transported by Mobile Life Ambulance to Mid-Hudson Regional Hospital for treatment. Lloyd Police were assisted by the New York State Troopers and Mobil Life Ambulance. This is the second time this year Lloyd Police has used Narcan to assist overdose victims.

Supervisor added that the trial for last year's tragically fatal car accident on Rt. 299 was this past week.

Chief said the defendant was found guilty on all charges.

Recreation/Buildings & Grounds – Frank Alfonso

Not present

Town Clerk – Rosaria Peplow

Tax Collection

- \$1,5586,216.67 for taxes was paid to the UC Commissioner of finance.
- Two hundred and fifty-three (253) unpaid tax bills reminders were mailed to property owners on May 1, 2019.
- Ulster County Commissioner of Finance has directed the tax collectors to accept taxes postmarked June 3rd since June 1st is a Saturday.

Record Management

- Records in the Inactive Record Storage Room with a disposition date of December 2018 will be shredded on Saturday, May 4th.

Town Clerk

- 363 Transfer Station permits have been issued to date.
- \$696.00 in Sporting licenses sold, the Town's commission is \$40.72.
- \$11,301.00 was received from Transfer Station.

May 1, 2019

Water & Sewer – Adam Litman

Litman reported that 85% of water is reservoir water and the remaining 15% is coming from the wells. Reservoirs are at full capacity.

While doing meter readings last month they found a significant leak in the former library on Church St. and it had probably been leaking for quite some time.

They lost the automated control system for the clarifiers and filters which means they could only run one out of two at a time. This increased run time and backwash and flush had to be done manually. Mark Schaaf, Senior Operator and Frank Palmateer, with the assistance of Don Balway, of Aqua Logics, did a troubleshoot and diagnostic over the phone with Mr. Balway. They discovered that Analog Output Module had failed. The part was overnighted and installed. Mark and Frank worked very hard for days and it all went well.

At the Sewer Department they are doing annual tank maintenance; they empty one tank at a time, clean it, inspect it and go onto the next one.

Litman congratulated Paul Frasch, he has completed his Waste Water Certification courses and taken the ABC exam, he is now a Certified Operator.

Mazzetti asked what the status is on the new fiberglass water tank.

Litman said they are still in the engineering stages for a new 2-million-gallon tank.

Supervisor – Paul Hansut

2. OLD BUSINESS

3. NEW BUSINESS

A. Dave Lavoie – Reis Insurance health care renewal

Lavoie presented a summary comparison of health plans for the Town employees.

B. Indian Ridge LLC – extension for road and drainage improvements

Supervisor said the same request was made in June of 2016, a resolution was prepared and passed.

Guerriero asked how many times the agreement could be extended.

Sean Murphy said the three-year agreement can continue being extended. It is an approved subdivision and if the road has not been built or bonded, no building permits will be issued. The town is protected that no one is going to build until there is a road. Both Rich Klotz, Highway Superintendent and Dave Barton, Building Department Director had no objection to the extension of the agreement.

Mazzetti asked if they don't agree to extend the subdivision would the Town lose tax money.

Murphy responded that if the agreement isn't extended, the subdivision will expire, and more than likely the developer would put the lots back into one parcel which costs less in taxes. Individual lots are more valuable. Four lots have a higher assessment than one lot and it would also go back to being agricultural.

4. PRIVILEGE OF THE FLOOR

5. MOTIONS & RESOLUTIONS

- A. MOTION** made by Auchmoody, seconded by Mazzetti to authorize closing of the following streets for the Eighth Annual Springfest to be held on Saturday May 18, 2019 from 8:00 AM to 9:00 PM: all of Main Street and Vineyard Avenue from Milton Avenue to 54 Vineyard Avenue to Woodside Place. No overnight parking permitted on these streets starting Friday May 17, 2019.

Four ayes carried

- B. RESOLUTION** made by Mazzetti, seconded by Guerriero to hire Bobbie Jo Jenkins as part-time typist for the Water Department at the hourly base rate of \$15.23, pending pre-employment physical at the recommendation of Adam Litman, Administrator for Water and Sewer.

Auchmoody stated that a full-time position was put in the 2019 budget for the Water Department typist. It would be a civil service position. The part-time employee resigned because she was told it was going to become a full-time position and she did not qualify. He does not think it is fair to now hire someone else part-time when the previous typist was told the position was going to be a full-time civil service position.

May 1, 2019

There was talk that the second half of the day the Water Department phone calls would be diverted to the Building Department. The Building Department is very busy and that would create another burden on them.

Mazzetti said he is confused by Mr. Auchmoody's statement because the position has been part time for over six years and the employee quit, they are now filling that same part-time position. It functioned fine for six years. If they feel they need full-time at a later date they can go back and make it full-time.

Supervisor said it was part-time for six years but Adam has had to take men off other duties to cover the office when the secretary left at noon, which makes it a full-time job. This was discussed during the budget process and put in the budget for a full-time person and that budget was voted on and passed. The part-time person left with the understanding a full-time person would be hired.

Mazzetti said a new civil service is coming out and at that time they can consider full-time.

Roll call: Mazzetti, aye; Guerriero, aye; Hansut, nay; Auchmoody, nay.

Resolution failed

- C. **RESOLUTION** made by Guerriero, seconded by Mazzetti to authorize the Second Deputy Town Clerk, hourly rate of pay at \$15.23 per hour effective 05/06/2019.

Roll call: Mazzetti, aye; Guerriero, aye; Hansut, aye; Auchmoody, aye.

Four ayes carried

Rosaria Peplow, Town Clerk, appoints Vera Lawrence as Second Deputy Town Clerk as of May 6th, 2019

- D. **RESOLUTION** made by Mazzetti, seconded by Guerriero to hire John E. Behnke, II as a part-time court officer at the hourly rate of \$25.00 pending pre-employment physical at the recommendation of Justice Elia and Justice Rizzo.

Roll call: Mazzetti, aye; Guerriero, aye; Hansut, aye; Auchmoody, aye.

Four ayes carried

- E. **Resolution** to amend the working hours of the Town of Lloyd Court from the current hours of 8:30 AM to 4:30 PM to Summer Hours of 8:30 AM to 3:00 PM on Fridays only from May 3, 2019 through September 2, 2019 at the recommendation of Justice Elia and Justice Rizzo.

Roll call: Mazzetti, aye; Guerriero, aye; Hansut, aye; Auchmoody, aye.

Four ayes carried

MOTION made by Auchmoody, seconded by Guerriero to adjourn the meeting at 6:00 PM.

Four ayes carried.

Respectfully submitted,

Rosaria Peplow
Town Clerk